

1 NEBRASKA STATE ATHLETIC TRAINERS' ASSOCIATION, INCORPORATED

2
3 **CONSTITUTION BYLAWS**

4 *Approved and Enacted 1990*

5
6 ARTICLE 1

7 NAME

8
9 The name of this organization shall be the Nebraska State Athletic Trainers' Association, Inc.
10 (NSATA).

11
12 ARTICLE 2

13 OBJECTIVES

14
15 The objectives of ~~the this Association~~ **NSATA** shall be:

- 16 (a) The advancement, encouragement, and improvement of the athletic training
17 profession in the state of Nebraska in all its phases.
- 18 (b) To promote better health care for Nebraskans's athletes by fostering improved
19 working relationships among those persons interested and involved with the
20 problems inherent in caring for the health and well-being of individuals.
- 21 (c) To enhance the professional capabilities of each of its members.
- 22 (d) To serve the common interest of the membership by encouraging and providing
23 the opportunity for the free exchange of ideas among members of the athletic
24 training profession.

25
26
27 ARTICLE 3

28 MEMBERSHIP

30 3.1 Classes of Members. There are ~~six (6)~~ **three (3)** classes of membership in the NSATA.
31 Each category is described in the Bylaws **Policies and Procedures**, Article 8.1.

- 32 (a) ~~Certified-Regular~~
- 33 (b) Certified – Retired
- 34 (c) ~~Certified Student~~
- 35 (d) ~~Associate~~
- 36 (e) ~~Non-certified Student~~
- 37 (f) ~~Honorary~~

38 **(c) Other Members**

39

40 Membership Qualifications & Privileges:

41 3.2 Qualifications & Privileges. Qualifications for each category, voting privileges, and dues
42 are provided for in the Bylaws, Article 8.2 a-f. No individual shall be eligible for more than one
43 (~~1~~) category of membership at any time.

44 Certified ~~Regular~~ Members. This membership category is open to any ~~nonstudent~~
45 **National Athletic Trainers' Association (NATA)** certified athletic trainer (ATC)
46 possessing current Board of Certification, Inc. (BOC) certification and in good standing
47 with the BOC. All members in this category may vote on ~~association~~ **NSATA** matters,
48 **serve on committees**, and may hold office within the NSATA, **the Mid-America Athletic**
49 **Trainers' Association (MAATA)**, and the NATA.

50

51 Certified Retired Members. This membership category is open to any Certified Member
52 possessing current BOC certification, in good standing with the BOC, and establishes that
53 ~~he or she~~ **the member** is now retired from the practice of athletic training by submitting a
54 letter to the NATA stating that the member is retired. All members in this category may
55 vote on ~~association~~ **NSATA** matters, **serve on committees**, and may hold office within
56 NSATA.

57

58 **Other Members shall have the right to attend the NATA, MAATA, and NSATA Annual**
59 **Meeting and Clinical Symposia, the Annual Members' Meeting, and other meetings**
60 **of NSATA, but shall have no voting rights, cannot serve on committees, and shall**
61 **not be eligible to serve as officers of NSATA. Such ~~m~~Members shall have other**
62 **rights and privileges prescribed by the NSATA Executive Board and set forth in the**
63 **Bylaws and the Policies and Procedures.**

64

65 3.3 Membership Application. An individual applying for any class of membership in the
66 ~~Nebraska State Athletic Trainers' Association~~ **NSATA** shall apply in writing to the NATA
67 membership department on forms furnished for that purpose and must include complete
68 payment of the national, district, and state dues.

69

70 3.4 Membership Standards. All members must comply with the NATA Code of Ethics and
71 NATA's Membership Standards, Eligibility Requirements, and Membership Sanctions and
72 Procedures. Copies of these documents are available online at www.nata.org.

73

74 ~~3.5 Voting Rights.~~

75 ~~(a) Voting Members. Each Certified and Retired Certified Member shall be entitled to~~
76 ~~one (1) vote upon questions submitted to the Association for decision.~~

77 ~~(b) NonVoting Members. Associate and Non-certified Student Members shall have the~~
78 ~~right to attend all meetings of the NSATA but shall have no voting rights and shall~~
79 ~~not be eligible to serve as Officers of the NSATA.~~

80

81 3.5 Suspension of Membership.

82 (a) Membership retention in the NSATA requires that a member remain in good
83 standing with the NATA.

84 (b) Membership suspension in the NSATA shall be automatic with membership
85 suspension by the NATA.

86

87

88

ARTICLE 4

89

ORGANIZATION

90

91 4.1 Governing Body. The governing body of the NSATA shall be the **NSATA** Executive Board.

92

93 4.2 Executive Board. The **NSATA** Executive Board shall be composed of elected offices:
94 President, Vice President, Secretary, Treasurer, and the Past President (**until 2024 summer**
95 **NSATA Business Meeting**), or other past officer **and the State Representative to District V**
96 **(starts 2024 summer NSATA Business Meeting)**. The President shall serve as the Chairman

97 of the Executive Board.

98 (a) A quorum of the Executive Board shall be **three (3)**.

99

100 4.3 Officers. The officers of the NSATA are the President, Vice President, Secretary, and
101 Treasurer, Past President (**until 2024 NSATA Business Meeting, and State Representative**
102 **to District V (starting 2024 NSATA Business Meeting)**). All officers serving this Association
103 **the NSATA** must be Regular Certified Members of the **NATA, MAATA,** and the NSATA. All
104 ~~officers serving this Association must either (a) be a resident of the State of Nebraska, or (b)~~
105 ~~employed within the State of Nebraska during his or her term in office.~~ The duties of each of the
106 officers are specified in the ~~Bylaws~~ **Policies and Procedures**, ~~Articles 14.~~ The officers and
107 terms of office shall be as follows:

108 (a) President. The President shall be elected by ~~mail ballot vote~~ **(electronic or**
109 **postal)** of the membership and shall assume the new duties during the MAATA
110 ~~Annual Meeting and Clinical Symposium~~ **summer NSATA Business Meeting** in
111 ~~even-numbered years~~ **following the election.** The term of office for the President
112 shall be two (2) years, **starting the onboarding process in January.** **The**
113 ~~He/she~~ **The President** may remain in the office for a second term. ~~He/she~~ **The**
114 **President** may be re-elected after at least two (2) years not serving in that office.
115 After serving two (2) consecutive terms as ~~p~~**P**resident, an individual may serve one
116 (1) or two (2) terms in a different office. The guidelines for electing the President
117 are outlined in the ~~Bylaws~~ **Policies and Procedures**, ~~Article 1, Section 1.~~ The
118 newly elected President shall attend the MAATA Annual Board of Directors
119 ~~meeting prior to taking office.~~

120 (b) Vice President. The Vice President shall be elected by ~~mail ballot vote~~
121 **(electronic or postal)** of the membership and shall assume the new duties during
122 the MAATA ~~Annual Meeting and Clinical Symposium~~ **summer NSATA Business**
123 **Meeting** in ~~even-numbered years~~ **following the election.** The term of office for
124 the Vice President shall be two (2) years, **starting the onboarding process in**
125 **January.** ~~He/she~~ **The Vice President** may remain in the office for a second term.
126 ~~He/she~~ **The Vice President** may be re-elected after at least two (2) years not
127 serving in that office. After serving two (2) consecutive terms as Vice President, an
128 individual may serve one (1) or two (2) terms in a different office. The guidelines
129 for electing the Vice President are outlined in the ~~Bylaws~~ **Policies and**
130 **Procedures**, ~~Article 2, Section 1.~~

131 (c) Secretary. The Secretary shall be elected by ~~mail ballot vote~~ **(electronic or**
132 **postal)** of the membership and shall assume the new duties during the MAATA
133 ~~Annual Meeting and Clinical Symposium~~ **summer NSATA Business Meeting** in
134 ~~even-numbered years~~ **following the election.** The term of office for the Secretary
135 shall be two (2) years, **starting the onboarding process in January.** ~~He/she~~ **The**
136 **Secretary** may remain in the office for a second term. ~~He/she~~ **The Secretary**

137 may be re-elected after at least two (2) years not serving in that office. After
138 serving two (2) consecutive terms as Secretary, an individual may serve one (1) or
139 two (2) terms in a different office. The guidelines for electing the Secretary are
140 outlined in the ~~Bylaws~~ **Policies and Procedures**, ~~Article 3, Section 1.~~

141 (d) Treasurer. The Treasurer shall be elected by ~~mail ballot vote~~ **(electronic or**
142 **postal)** of the membership and shall assume the new duties during the ~~MAATA~~
143 ~~Annual Meeting and Clinical Symposium~~ **summer NSATA Business Meeting** in
144 ~~even-numbered years~~ **following the election.** The term of office for the Treasurer
145 shall be two (2) years, **starting the onboarding process in January.** ~~He/she~~ **The**
146 **Treasurer** may remain in the office for a second term. ~~He/she~~ **The Treasurer** may
147 be re-elected after at least two (2) years not serving in that office. After serving two
148 (2) consecutive terms as Treasurer, an individual may serve one (1) or two (2)
149 terms in a different office. The guidelines for electing the Treasurer are outlined in
150 the ~~Bylaws~~ **Policies and Procedures**, ~~Article 4, Section 1.~~

151 (e) Past President. **Until the 2024 summer NSATA Business Meeting.** The Past
152 President shall be elevated to this position from President and will serve in this
153 capacity for the duration of the term(s) of ~~his/her~~ **their** successor. The duties shall
154 be designated by the President as well as perform the duties normally associated
155 with this position or as designated by the **NSATA** Executive Board.

156 (f) **State Representative to District V. Beginning in fall of 2023, the State**
157 **Representative to District V shall be elected by ballot (electronic or postal) of**
158 **the membership. The State Representative to District V will be installed to the**
159 **NSATA Executive Board at the summer NSATA Business Meeting and will**
160 **assume duties as the State Representative to District V at the summer**
161 **District V Board of Directors meeting following the election. The term of**
162 **office for the State Representative to District V shall be one (1) three (3) year**
163 **term, starting the onboarding process with NSATA in January and with**
164 **District V during the spring Board of Directors Meeting. The guidelines for**
165 **electing the State Representative to District V are outlined in the Policies and**
166 **Procedures. To qualify for the State Representative to District V, the**
167 **candidate must (a) have served as an elected officer of a state association**
168 **within the NATA OR (b) have served as an elected member of the Board of**
169 **Directors for a District Association within the NATA. The newly elected State**
170 **Representative to District V shall attend the MAATA Annual Board of**
171 **Directors meeting prior to taking office.**

172

173 4.5 Succession of Officers.

174 (a) President. If the President is unable to complete the term of office for any reason,
175 the Vice President shall assume the duties of this office for the remainder of the
176 unexpired term. When the Vice President assumes the Presidency, the vacated

- 177 seat will be filled by the Secretary. **Serving in an interim role does not count**
178 **against future terms in this or any other board position.**
- 179 (b) Vice President. If the Vice President is unable to complete the term of office for
180 any reason, the Secretary shall assume the duties of this office for the remainder of
181 the unexpired term. When the Secretary assumes the position of Vice President,
182 the vacated seat will be filled by the Treasurer if the Treasurer is so willing. In the
183 event that the Treasurer declines the position, the President shall appoint an
184 Interim Secretary who is a Certified Member to assume the duties of this office for
185 the remainder of the unexpired term, until a new Secretary can be elected at the
186 next regularly scheduled election. This appointment is subject to the approval of
187 the **NSATA** Executive Board. **Serving in an interim role does not count against**
188 **future terms in this or any other board position.**
- 189 (c) Secretary. If the Secretary is unable to complete the term of office for any reason,
190 the Treasurer, if willing, shall assume the duties of this office for the remainder of
191 the unexpired term. When the Treasurer assumes the position of Secretary, the
192 President shall appoint an Interim Treasurer who is a Certified Member to assume
193 the duties of this office for the remainder of the unexpired term, until a new
194 Treasurer can be elected at the next regularly scheduled election. This
195 appointment is subject to the approval of the **NSATA** Executive Board. In the
196 event that the Treasurer declines the position, the President shall appoint an
197 Interim Secretary who is a Certified Member to assume the duties of this office for
198 the remainder of the unexpired term, until a new Secretary can be elected at the
199 next regularly scheduled election. This appointment is subject to the approval of
200 the **NSATA** Executive Board. **Serving in an interim role does not count against**
201 **future terms in this or any other board position.**
- 202 (d) Treasurer. If the Treasurer is unable to complete the term of office for any reason,
203 the President shall appoint an Interim Treasurer who is a Certified Member to
204 assume the duties of this office for the remainder of the unexpired term, until a new
205 Treasurer can be elected at the next regularly scheduled election. This
206 appointment is subject to the approval of the **NSATA** Executive Board. **Serving in**
207 **an interim role does not count against future terms in this or any other board**
208 **position.**
- 209 (e) Past President (until 2024 summer NSATA Business Meeting). Upon removal
210 or departure of the Past President, the President may appoint, with **NSATA**
211 **Executive** Board approval, a former officer to fulfill the unexpired term.
- 212 (f) **State Representative to District V. If the State Representative to District V is**
213 **unable to complete the term of office for any reason, the President shall**
214 **appoint an interim State Representative to District V who meets all defined**
215 **qualifications outlined in the Bylaws, to assume the duties of this office for**
216 **the remainder of the unexpired term until a new officer can be elected at the**
217 **next regularly scheduled election. This appointment is subject to the**

218 approval of the NSATA Executive Board. Serving in an interim role does not
219 count against future terms in this or any other board position.

220

221 4.6 Non-Voting Board Members

222 (a) **NSATA Athletic Training Student Representatives Leadership Council**
223 **Representatives (NSATA SLC):** The Athletic Training Student Representatives
224 **NSATA SLC** shall be selected per the procedures outlined in Articles 2.0 and 2.4
225 of the By-Laws **Policies and Procedures** of the NSATA **SLC** Student Delegation.
226 Each delegate **representative** shall serve for no more than two (2) years per
227 Article 2.0 of the By-Laws **Policies and Procedures** of the NSATA **SLC** Student
228 Delegation.

229 (b) The **NSATA SLC** Athletic Training Student Representatives may attend the
230 **NSATA** Executive Board meetings in an advisory, non-voting capacity.

231

232 **4.7 Suspension of Officers. Any NSATA officer may be subject to immediate suspension**
233 **upon formal alleged legal, criminal, and/or BOC and NATA violations until investigations**
234 **are completed.**

235

236 **4.7.8 Removal of Officers.** All NSATA officers may be impeached and convicted on the
237 following grounds: ethical, legal, or moral reasons that would compromise the profession of
238 Athletic Training, embezzlement, malfeasance in office, actions contrary to or in violation of this
239 Constitution and its **these Bylaws and its Policies and Procedures**, or failure of a member to
240 remain in good standing with the BOC **and NATA**. Before impeachment proceedings can be
241 instituted, a written brief, containing (a) the charges **allegations**, (b) pertinent evidence
242 supporting the allegations, (c) the name and address of the petitioner and any other potential
243 witnesses to the allegations, and (d) any other documentation applicable to the allegations, shall
244 be presented by an **NSATA** Board Member to the **NSATA** Executive Board sitting in executive
245 session. This brief may come from any member of the NSATA. The aforementioned brief must
246 then be adopted by a majority vote of the **NSATA** Executive Board not incriminated in the
247 allegations following an appropriate investigation (including, but not limited to, interviewing both
248 parties concerned and other available witnesses), and prior to the formal presentation of the
249 charges **allegations** to the voting membership of the NSATA. Impeachment of any officer can
250 take place only during a **NSATA** ~~Business~~ **Meeting** of the NSATA and shall require a two-
251 thirds (2/3) majority of the voting membership present. The **NSATA** Executive Board Member in
252 question has the right to appear in person to plead his/her case before the membership prior to
253 the membership's impeachment votes are cast.

254

255

256

ARTICLE 5

257

COMMITTEES

258

259 5.1 Standing Committees. The NSATA committees shall represent those committees
260 established by the NATA. The organization and responsibilities of each committee shall be set
261 forth in the NSATA ~~Bylaws~~ **Policies and Procedures**, ~~Article 7~~.

262

263 5.2 Other Committees. Ad Hoc committees and Task Forces may be created and dissolved by
264 the President with the approval of the **NSATA** Executive Board. The committees or task forces
265 shall be charged with advising the **NSATA** Executive Board.

266

267

268

ARTICLE 6

269

GOVERNMENT

270

271 6.1 Administration. The administration of the NSATA shall be entrusted to the **NSATA**
272 Executive Board. The administrative period of the **NSATA** Executive Board shall be defined as
273 the fiscal year which shall be April 1st to March 31st **October 1st to September 30th**.

274

275 6.2 Executive Board Meetings. The **NSATA** Executive Board shall meet at least two (2) times
276 per year, once in conjunction with the ~~an annual~~ **NSATA Business m**Meeting of the MAATA
277 **NSATA** and the other at the convenience of the **NSATA** Executive Board Members.
278 **Exceptions shall be made to this section in the event of cancellation or change of**
279 **delivery format of the NSATA, MAATA, and/or NATA Annual Meetings.** The **NSATA**
280 Executive Board may meet at other times when deemed necessary. A quorum for a ~~Board of~~
281 ~~Directors~~ **NSATA Executive Board** meeting shall be three (3).

282

(a) Proxy. Any member of the **NSATA** Executive Board unable to attend a meeting,
283 may send a designate.

284

(b) Postal or Electronic Mail Vote. The President may submit appropriate items of
285 Association **NSATA** business to the **NSATA** Executive Board for a **ballot** vote by
286 mail (~~Postal or Electronic~~) (**electronic or postal**). The President shall obtain a
287 "second" to any Association **NSATA** business from another **NSATA** Executive

288 Board Member prior to the vote. Each member of the **NSATA** Executive Board
289 shall be e-mailed or postal mailed a request to vote on the Association **NSATA**
290 business. The return vote deadline must be specified to be within seven (7) days
291 after the initial mailing. **NSATA Executive** Board approval of items so submitted
292 shall require a "yes" vote of at least three (3) members of the **NSATA** Executive
293 Board.

294

295 6.3 **NSATA** Business Meetings. With the membership present, two (2) meetings shall be held
296 each year: ~~one in conjunction with the MAATA Annual Meeting and another to be determined~~
297 ~~throughout the course of the fiscal year.~~ Called **NSATA Business Meetings** of the members
298 may be scheduled as needed by the **NSATA** Executive Board in order to meet the objectives of
299 the NSATA provided that at least thirty (30) days notice of the **NSATA Business Meeting** is
300 given to the membership. Any member or group of members may petition the **NSATA**
301 Executive Board to call a **NSATA Business Meeting** of the membership. A quorum shall be
302 a simple majority of the voting membership present.

303

304 6.4 ~~Vote by Mail~~ **Ballot.** The **NSATA** Executive Board may submit items of NSATA business to
305 the voting membership for a ~~ballot vote by mail (postal or electronic)~~ **(electronic or postal)**.
306 Approval of items so submitted shall require a simple majority of the votes returned.

307

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309

ARTICLE 7

310

AMENDMENTS

311

312 7.1 ~~Constitution~~ **Bylaws.** All proposed amendments to ~~this~~ **these** ~~Constitution~~ **Bylaws** shall be
313 submitted to the Secretary at least ~~twelve (12)~~ **eight (8)** weeks prior to the ~~an~~ Annual **NSATA**
314 Business Meeting. The Secretary will forward the proposed amendments to the Legislative
315 **Governmental Affairs** Committee to review wording and compatibility with the existing
316 ~~Constitution~~ **Bylaws**. Changes suggested by the Legislative **Governmental Affairs** Committee
317 must be made with the approval of the person(s) submitting the proposed amendment **of the**
318 **Executive Board with a courtesy notification to the person(s) who submitted the**
319 **proposed amendment.** The Secretary shall then distribute copies of the proposed
320 amendment(s), as reviewed, to all voting members at least three (3) weeks prior to the ~~an~~
321 Annual **NSATA** Business Meeting. A proposed amendment to ~~this~~ **these** ~~Constitution~~ **Bylaws**
322 that has been properly submitted according to Article 7.1 shall be read at the ~~an~~ Annual **NSATA**
323 Business Meeting. Minor changes in the proposed amendment may be made by a majority vote
324 **casted** of the membership present prior to the adoption vote. A ~~two-thirds (2/3)~~ majority of the

325 voting **votes casted by the membership in favor of the proposed amendment** present shall
326 be necessary for the adoption of the amendment. The NSATA Constitution **Bylaws** shall not be
327 in conflict with the Constitution **Bylaws** of the MAATA or the Articles of Incorporation **Bylaws** of
328 the NATA. Should either of these documents be amended in a manner such that the NSATA
329 Constitution **Bylaws** is in conflict, the MAATA Constitution **Bylaws** and the NATA Articles of
330 Incorporation **Bylaws** shall prevail. The NSATA Constitution **Bylaws** shall then be amended to
331 resolve the conflict.

332

333 7.2 ~~Bylaws~~ **Policies and Procedures**. The NSATA ~~Bylaws~~ **Policies and Procedures** may be
334 amended at either (a) an NSATA official Business Meeting by a majority vote of the voting
335 members present, or (b) an **NSATA** Executive Board Meeting by a majority vote. Changes to
336 the ~~By Laws~~ **Policies and Procedures** made by the Executive Board must be approved or
337 disapproved by a 2/3 majority vote of the membership present at the next Business Meeting in
338 order to remain in effect. After a change has been made at either a Business or Executive
339 Board Meeting, the entire NSATA membership shall be advised in writing within thirty (30) days
340 of the changes.

341

342

343

344 Last Updated: 3/17/1990

345 Last Updated: 3/16/2007

346 Last Updated: 4/18/2008

347 Last Updated: 7/18/2009

348 **Last Updated: 6/03/2022**